

Once a user has been assigned a locker, the first step is to change the user code from the default of 1010 to their own unique PIN. Please refer to the below instructions on how to change a User Code in Permanent user Mode:

## CHANGING USER CODE

### CHANGING USER PASSWORD:

If single user mode is selected (default), press \* password. Press \* button again and enter new 4-digit user password. Press \* button again and approve new password. You will get a confirmation beep and green LED light will blink.



The below example shows the sequence of changing the pin from 1010 to 1234.

\* + 1010 + \* + 1234 \*

## RESETTING A LOCKS USER CODE TO THE DEFAULT PIN OF 1010

If the user has gained access to the locker and they have lost/forgotten their original code, The user code will need to be reset back to the factory default before it can be changed. To reset the lock to the factory default user code of 1010, follow the below sequence:



### MASTER PASSWORD

WHILST GREEN AND RED LEDS ARE FLASSHING, PRESS " 4 0"

# + 101010 + \* + 40

The lock will beep and the led will flash green to confirm the factory default user code of 1010 has been restored.

## UNLOCKING LOCKS WITH MASTER CODE

To lock and unlock the lock using the master code, first press #, followed by the master code, then # once more.

**OPENING WITH MASTER PASSWORD:** Default - <1-0-1-0-1-0>  
 1) Press the # button and enter current 6-digit master password and press # button. 2) Rotate handle within 5 seconds to opening direction.  
 You will get a confirmation beep from lock and green LED light will blink.



# + 101010 + #

## CHANGING THE USER MODE

To change the lock from One Time User mode to Permanent user mode, first press #, followed by the Master code, followed by \* to enter programming mode. In programming mode, the green and red LEDs will flash consecutively. Whilst the LED's are flashing, enter 1 + 0 to revert the lock back to Permanent User Mode (Personal Operation) from Locker mode (multiple users)





## PROGRAMMING MODE

Programming mode is used to manually change the settings of the locks via the keypad. To enter programming mode, enter # followed by the master code, followed by \*. The green and red LED's will flash and allow you to change the locks settings. Please refer to the table below for a list of the settings that can be changed and the relevant codes to do so.

### PROGRAMMING THE miniK10

The miniK10 can be customized from factory default settings tailored to your needs.

#### ACCESSING THE PROGRAM MENU:

Press the  button and then enter the 6-digit master password. Press the  button. The Red and Green led's will blink alternately. Press the program and selection numbers repeatedly.



**NOTE:** To the right would change to password being required to close lock



PROG. NO	SELECT. NO	Explanation:
0	1	0-1 Restores factory default settings:
		<b>Prog. No 1-1:</b> Locker mode operation (Multiple user operation)
		<b>Prog. No 2-1:</b> Audible beeps and confirmations
		<b>Prog. No 3-0:</b> Penalty operation is not active
		<b>Prog. No 4-0:</b> Sets user password to factory default
		<b>Prog. No 5-0:</b> Service password is not active
		<b>Prog. No 6-1:</b> Closing without password active
		<b>Prog. No 7-0:</b> Warning of open door is not active
		<b>Prog. No 8-0:</b> Resetting user password is not active
		<b>Prog. No 9-0:</b> Blocking of the lock is not active
1	0	Personal Operation (individual operation)
	1	Locker Mode Operation (multiple user)
2	0	Mute operation except for warnings
	1	Audible operation- button feedback, warnings and confirmations
3	0	Penalty passive
	1	Penalty active (lock blocked for 5 min. if wrong code entered 3 times)
4	0	Sets user default code to factory default (for forgotten combinations)
	1	-
5	0	Service password is passive
	1	Service password is active
6	0	Closing with password required is active
	1	Closing without password is active (for personal usage)
7	0	Warning of door open is passive
	1	Warning of door open is active (beeps 8 times every 5 sec.)
8	0	Resetting user password is passive (if service password is active)
	1	Resetting user password is active (if service password is active)
9	0	Blocking of the lock is passive (if service password is active)
	1	Blocking of the lock is active after using service password (if it is active)